

**Central Office Staff**  
**Preston County Schools - 304-329-0580**  
**Bus Garage - 304-329-2524**

**Directors and Coordinators**

<b>Dr. Larry Parsons - Superintendent</b>	School-Community Relations & Advisory Committees; Employee and Board Relations; Legal Issues; System-wide Supervision; Board Goals; Project(s) Management	<a href="mailto:leparson@access.k12.wv.us">leparson@access.k12.wv.us</a>	304-329-0580 x 227
<b>Don Harding - Assistant Superintendent</b>	Personnel-Professional & Service (Directors, Coordinators, Principals); Supervision of Administrators; Mentoring Programs; Policies; Recognition Programs; Public Relations; Other duties as assigned	<a href="mailto:dharding@access.k12.wv.us">dharding@access.k12.wv.us</a>	304-329-0580 x 228
<b>Angie Varner - Coordinator</b>	Special Education Programs; Pre-K and Kindergarten Programs; Home Bound Instruction; Alternative Education/Student Support Services; Nurses/504 Plans; Secondary Summer School; Title II and III; Strategic Planning Coordinator; ESY and PERC Programs; Professional and Service Staff Development; Other duties as assigned	<a href="mailto:arharris@access.k12.wv.us">arharris@access.k12.wv.us</a>	304-329-0580 x 223
<b>Brooke Mearns - Coordinator</b>	Attendance program; Grievances; Home Schooling; Dropout Prevention; Liason for Homeless Court; School Calendar; Other duties as assigned	<a href="mailto:bmearns@access.k12.wv.us">bmearns@access.k12.wv.us</a>	304-329-0580 x 220
<b>Bill Helmick - Coordinator</b>	Transportation; Bus Safety; Substitute Drivers; County Vehicles; Bus Operators/Mechanics; Staff Trainings; Other duties as assigned	<a href="mailto:whelmick@access.k12.wv.us">whelmick@access.k12.wv.us</a>	304-329-0580 x 249
<b>Neal Likins - Coordinator</b>	Supervisor of Maintenance and Facilities; Preventive Maintenance; Buildings & Grounds contact; CEFP; SBA Grant Applications; SBA Projects; Comprehensive Buildings & Grounds; Fire Marshall and Other Inspections; Pesticide Treatment; Assignment of Staff & Supervision; Asbestos Monitoring & Compliance; Local Emergency Planning Council; Other duties as assigned	<a href="mailto:llikes@access.k12.wv.us">llikes@access.k12.wv.us</a>	304-329-0580 x 231
<b>Phyllis McMillion - Coordinator</b>	Secondary Curriculum 6-Adult; Secondary Master Schedules; Secondary Student Teachers; School Improvement-Secondary; Textbooks-Secondary; GED Program; OEPA Compliance; Secondary Contests/Activities; Career Technical Education; STEP 7 & Professional Development Activities; Secondary Summer School; Strategic Planning; Adult/Community Education; Vocational Career Fairs; Other duties as assigned	<a href="mailto:pmcmilli@access.k12.wv.us">pmcmilli@access.k12.wv.us</a>	304-329-0580 x 232

<b>Carol Riley - Administrative Assistant</b>	Investigations & Compliant Management; Civil Rights; Student Expulsions; General Hearings; Employee Disciplinary Matters; Multi-Cultural Affairs; County Testing Coordinator; SAT Process & Project Director for PRO; DHHR and Law Enforcement Liason; Student/Parent/Staff Issues; Guidance Counselors; Safe and Drug Free Schools; Steering, Safe and Productive Schools Council; Title IX & Local Emergency Planning; Other duties as assigned	<a href="mailto:criley@access.k12.wv.us">criley@access.k12.wv.us</a>	304-329-0580 x 236
<b>Robert Ridenour - Coordinator</b>	Technology Program; WVEIS; Assessments/DIBELS/Acuity/MAP; GEAR-UP Grant; E-Rate; Safety & Security(SBA); Reports & Re-filing Grants; Other duties as assigned	<a href="mailto:rridenou@access.k12.wv.us">rridenou@access.k12.wv.us</a>	304-329-0580 x 225
<b>Katrina Sypolt - Treasurer/Chief Financial Officer</b>	Director of Purchasing; Budget & Financial Operations; Payroll and Medicaid; Insurance/Employee Benefits; Accounts Management; Audits & Financial Reports; Auctions; Other duties as assigned	<a href="mailto:ksypolt@access.k12.wv.us">ksypolt@access.k12.wv.us</a>	304-329-0580 x 224
<b>Charlene Strahin - Coordinator</b>	Child Nutrition Program; Sick & Other Leave Banks; Healthy Schools; Wellness Programs; Summer Meals Programs; Other duties as assigned	<a href="mailto:cstrahin@access.k12.wv.us">cstrahin@access.k12.wv.us</a>	304-329-0580 x 234
<b>Craig Schmidl - Coordinator</b>	Title I Programs; School Choice/SES; Elementary Curriculum 1-6; Elementary Student Teachers; Strategic Planning; Parent Involvement; Elementary trips (cur, co. extra); Elementary Summer School; OEPA Compliance; Elementary contest/activities; School Improvement-Elementary; Textbooks Elementary; Other duties as assigned	<a href="mailto:cschmidl@access.k12.wv.us">cschmidl@access.k12.wv.us</a>	304-329-0580 x 217

## Support Staff

<b>Eraka Anderson - Secretary</b>	Payroll Supervisor, Worker Compensation, Fixed Assets	<a href="mailto:eanderson@access.k12.wv.us">eanderson@access.k12.wv.us</a>	304-329-0580 x 215
<b>Brenda Barlow - Secretary</b>	Professional Personnel, Superintendent, Assistant Superintendent and Administrative Assistant Secretary	<a href="mailto:bsbarlow@access.k12.wv.us">bsbarlow@access.k12.wv.us</a>	304-329-0580 x 210
<b>Kathy Contic - Secretary</b>	Transportation	<a href="mailto:kcontic@access.k12.wv.us">kcontic@access.k12.wv.us</a>	304-329-0580 x 248
<b>Cheryl Crane - Secretary</b>	Child Nutrition, Requisitions, Purchase Orders	<a href="mailto:ccrane@access.k12.wv.us">ccrane@access.k12.wv.us</a>	304-329-0580 x 255
<b>Lynn Cunningham - Secretary</b>	Special Education Purchasing and Finances, Pupil Support Services, 21st Century Grant, Title II, Professional Development, Nurses, Pre-K program	<a href="mailto:dnlcunni@access.k12.wv.us">dnlcunni@access.k12.wv.us</a>	304-329-0580 x 229
<b>Kevin Duckworth</b>	Special Education Consultant	<a href="mailto:kduckworth@access.k12.wv.us">kduckworth@access.k12.wv.us</a>	304-329-0580 x 219

<b>Carla Fike - Secretary</b>	Accounts Payable Supervisor	<a href="mailto:cfike@access.k12.wv.us">cfike@access.k12.wv.us</a>	304-329-0580 x 237
<b>Patricia Foster - Secretary</b>	Coordinator of Services - Finance	<a href="mailto:pfoster@access.k12.wv.us">pfoster@access.k12.wv.us</a>	304-329-0580 x 212
<b>Susan Hooton - Secretary</b>	Title I programs, Elementary/Vocational/Secondary Education Curriculum, Maintenance/Buildings & Grounds Secretary	<a href="mailto:shooton@access.k12.wv.us">shooton@access.k12.wv.us</a>	304-329-0580 x 213
<b>Vicki Koch - Secretary</b>	GEAR-UP, Technology, Attendance, Home School, Assistant Superintendent, Receptionist, Maintenance Secretary	<a href="mailto:vkoch@access.k12.wv.us">vkoch@access.k12.wv.us</a>	304-329-0580 x 209
<b>Barbara Miller - Secretary</b>	Payroll Supervisor, Benefits	<a href="mailto:bsmiller@access.k12.wv.us">bsmiller@access.k12.wv.us</a>	304-329-0580 x 211
<b>Matthew Murray</b>	Assistant Maintenance Supervisor	<a href="mailto:mlmurray@access.k12.wv.us">mlmurray@access.k12.wv.us</a>	304-698-1524
<b>Pamela Peddicord</b>	School Psychologist - Cognitive/Achievement Testing, Eligibility Meetings, Behavioral and Risk Assessments/Plans/Evaluations, Counseling	<a href="mailto:A1Pam@aol.com">A1Pam@aol.com</a>	304-329-0580 x 221
<b>Barbara Thomas - Secretary</b>	Service Personnel, Receptionist, Superintendent, Assistant Superintendent and Administrative Assistant Secretary	<a href="mailto:bethomas@access.k12.wv.us">bethomas@access.k12.wv.us</a>	304-329-0580 x 214
<b>Carolyn Welch</b>	Materials Center - Tuesday, Wednesdays and Thursdays (1/2 Day)	<a href="mailto:cjwelch@access.k12.wv.us">cjwelch@access.k12.wv.us</a>	304-329-0580 x 310
<b>Sheena Wilhelm - Secretary</b>	Child Nutrition-Centralize Billing, Preston High Lunch Secretary	<a href="mailto:swilhelm@access.k12.wv.us">swilhelm@access.k12.wv.us</a>	304-329-0580 x 255