

PRESTON COUNTY BOARD OF EDUCATION FILE: 11 - STUDENTS File: 11-29 School Calendar of Events and Activities	Last Reviewed: 8-9-10 Next Review: 7-1-12
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All principals shall submit to the Assistant Superintendent a monthly school calendar of events and activities by the 20th of each preceding month. These calendars shall include athletic contests, social events, educational presentations, drama activities, club activities, field trips and other similar events.

Activities shall be planned in a manner that minimizes interruptions of the instructional program. Co-curricular activities may be scheduled within the instructional day; however, extra-curricular activities must be scheduled outside the instructional day.

Amendments to or revisions of school calendars shall be approved by the Assistant Superintendent.

- ❖ Interruptions of the instructional day shall be held to a minimum.
- ❖ All field trips and class trips must be scheduled between September 1 and prior to the last ten (10) instructional days of the school term. Teachers and students involved in programs that extend over twelve (12) months will be permitted to take field trips during the summer sessions.
- ❖ All scheduled activities must conform to the guidelines set forth in SBP 2510.

[Home](#)

Adopted: March 10, 1986
Amended/Revised: August 9, 2010