

R 1-9-6 Meeting Procedures

Generally

Board meetings shall be conducted in an organized and efficient manner. Although the meeting may be held in an informal atmosphere, it is the responsibility of each board member to observe the procedures of the Board and to respect the rights and integrity of fellow board members and persons appearing before the Board. Items of discussion shall be limited to the question at hand.

Voting Procedures

All official actions of the Board shall be decided by vote of the membership present. A majority of the Board shall be in attendance to have a quorum.

Except where required by the Code of West Virginia or the Board's adopted bylaws, the majority of the members voting shall be sufficient to carry a motion. In votes not unanimous, individual votes shall be recorded.

Under voting procedures, Robert's Rule of Order shall be followed unless otherwise specified by the Code of West Virginia or Board policy.

Presiding Officer

The member presiding shall be responsible for enforcing the bylaws of the Board, controlling the flow of the Board's business, maintaining order and ensuring that each member has an opportunity to express his/her views.

The chair shall have the right to make and second motions, to vote on all questions before the Board, to speak on motions before the Board, and to rule on disputes concerning Board procedures.