

R 1-11-1 Adopting, Amending, and Repealing County Policies

Proposals for new policies, policy revisions, or the repeal of existing policies must be submitted in writing to the Superintendent for consideration and review at least two weeks prior to their submission to the Board for consideration.

- ❖ Proposed changes to the Policy Manual will be made available for public review for at least 20 school/work days via the School Systems' webpage and at the Superintendent's office.
- ❖ At a regularly scheduled meeting the Board will review and discuss the proposal (**first reading**).
- ❖ The proposal shall be placed on the agenda and discussed at the next regular meeting of the Board (**second reading**).
- ❖ At the conclusion of the second reading, the Board may, upon proper motion, vote on the matter or it may direct additional changes to the policy which will be discussed at future regular or special meetings prior to a final vote on the matter.
- ❖ A majority vote of the membership of the Board shall be required for the adoption, amendment, or repeal of a policy or bylaws.
- ❖ When it is in the best interest of the school system (such as an emergency situation), the Board may suspend the two-reading rule by a unanimous vote of the five Board members and take immediate action to adopt, amend or repeal a policy. The Board may also forego public review guidelines in emergency situations.
- ❖ Unless otherwise specified, all policy changes shall take effect on the date of their adoption and shall supersede the previous policies on the subject. Unless otherwise specified, the repeal of a policy or bylaw shall take effect on the date of the action by the Board.
- ❖ To promote school board effectiveness, individual policies and regulations contained in this Policy Manual shall be updated and amended annually to keep pace with changes in West Virginia School Laws, State Board of Education Policies and court cases that impact the efficient operation of the school system. The Policy Manual will undergo a complete review biannually.
- ❖ Public comments on proposed new policies or amendments to existing policies may be made at the board meetings scheduled for discussing said proposals or through the Superintendent's office.