

P 11-12 087

**PRESTON COUNTY SCHOOLS
731 PRESTON DRIVE, KINGWOOD, WV 26537
304-329-0580 FAX 304-329-0720**

NOTICE OF EXTRACURRICULAR VACANCY

**Reposted to assure the proper length of advertisement time is provided
Previous applicants do not need to re-apply**

Posting Date: November 14, 2011

Closing Date: November 18, 2011

Title: Primary Report Card Revision Committee Up to 14 Teachers

Salary: \$20.00 per hour not to exceed 20 hours

Supervisor: Title I Director

Location: County Office

Certification: Elem. Ed. K-6/Multi Subject K-8

Employment Term: Effective immediately upon approval.

Application process: Submit a bid sheet and a letter of interest to the personnel office by 4:00 pm on the closing date by mail or fax.

Responsibilities:

- 1. Participate on a committee to develop a standards-based student achievement report card for 1st grade and 2nd grade.**
- 2. Communicate effectively within the education community and with parents.**
- 3. Research a variety of report cards.**

Minimum Qualifications:

- 1. Certified in Elementary Education K-6 or Multi Subject K-8**
- 2. Experience with the Reading, Language Arts, Mathematics, Science, and Social Studies CSO's in grades 1-2.**
- 3. Excellent written and oral communication skills.**
- 4. Have a working knowledge of grading policies and regulations.**
- 5. Demonstrate competency in the knowledge and implementation of technology standards.**

Participants will be selected based on a representation of elementary schools and grades 1-2 Some reading and research will be required. Committee members will be required to keep time sheets.

Equal Employment Opportunity:

As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of sex, religion, race, color, disability, age or national origin in employment or in its education programs and activities. Inquires may be referred to the Title IX Coordinator, Preston County Schools, 731 Preston Drive, Kingwood, WV 26537 Phone 304-329-0580, or to the United States Department of Education, Director of the Office for Civil Rights.