

PRESTON COUNTY SCHOOLS
731 Preston Drive, Kingwood, West Virginia 26537
304-329-0580 - Fax 329-0720
Notice of Vacancy
2011-2012 School year
Extra-curricular Contract Assignment

Posting Date: September 7, 2011

Closing Date: September 13, 2011

Title: 1 Social Studies Fair Coordinator
School: County Itinerant
Salary: Contract pay not to exceed \$500.00
Budget Source: Jobs Act Funds
Employment Term: As needed
Certification: Certification configuration equivalent to grade levels 4 to12
Supervisor: Secondary Curriculum Director

To apply for the position, please submit a bid sheet and a letter of interest to Preston County Schools by the closing date.

Qualification:

1. Must hold a valid teaching certificate for 4-12th grade levels
2. Relates well to children, school staff, and parents.
3. Teachers with grade appropriate Social Studies certification in Preston County School, Science background reflecting teaching in the subject area
4. Experience with Coordinating Social Studies Fair preferred
5. Willingness to work with County Grade level Coordinators to facilitate Social Studies Fair Program

Responsibilities: To oversee coordination of the Social Studies Fair Experience for all students, which includes contacting each school for participants, preparing of tests, call volunteers, preparing schedules, and other duties required to facilitate this experience for students of Preston County Schools, for local and regional events.

Equal Employment Opportunity:

As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of gender, religion, race, color, disability, age or national origin in employment or in its education programs and activities. Inquires may be referred to the Title IX Coordinator, Preston County Schools, 300 Preston Drive, Kingwood, WV 26537 Phone 304-329-0580, or to the United States Department of Education, Director of the Office for Civil Rights.