

**VACANCY LIST
PRESTON COUNTY SCHOOLS
731 PRESTON DRIVE
KINGWOOD, WEST VIRGINIA 26537**

"AS REQUIRED BY FEDERAL LAWS AND REGULATIONS, THE PRESTON COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, GENDER, AGE, NATIONAL ORIGIN, OR DISABILITY IN EMPLOYMENT AND IN THE ADMINISTRATION OF ANY OF ITS EDUCATIONAL PROGRAMS AND ACTIVITIES. INQUIRIES MAY BE REFERRED TO CAROL RILEY, TITLE IX COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO SECTION 504 COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DIRECTOR OF PERSONNEL, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DEPARTMENT OF EDUCATION'S DIRECTOR OF THE OFFICE FOR CIVIL RIGHTS."

PERSONS INTERESTED IN MAKING APPLICATIONS FOR ANY POTENTIAL OR EXISTING VACANCY LISTED SHOULD CONTACT **THE PERSONNEL OFFICE, PRESTON COUNTY BOARD OF EDUCATION, 731 PRESTON DRIVE, KINGWOOD, WV 26537 - PHONE 329-0580.** THE BOARD AND THE SUPERINTENDENT RESERVES THE RIGHT TO REJECT ANY APPLICATIONS OR TRANSFER REQUESTS AFTER **June 15, 2011.**

DATE VACANCY LISTED: June 9, 2011 SCHOOL TERM: Summer 2011

**NON-CERTIFICATED PERSONNEL
Summer Extra-Duty Assignments**

<u>VAC#</u>	<u>LOCATION</u>	<u>DESCRIPTION OF VACANCY</u>
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SUMMER PROGRAM

S11ED-30	Valley Elem & Tunnelton-Denver Elem	<p>1 Custodian for Summer Program – 20 whole & 14 half days from 06-13-11 to 07-29-11</p> <p>Pay grade "C" <u>Valley Elem</u> June 13 thru 16 – transport meals from PHS To Valley Elem & clean at Valley Elem - 9:00 a.m. – 12:30 p.m. (lunch 12:00 to 12:30)& travel to Tunnelton-Denver by 12:45. June 21 thru July 21 – 9:00 a.m. to 5:00 p.m. at Valley (9:00-12:00) – lunch & travel to Tunnelton-Denver (12:00 -12:45). Clean Tunnelton-Denver from 12:45-5:00. On every Friday beginning June 24 thru July 29 report to Tun-Den 11:00-3:00. Clean at Tun-Den.</p>
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PRESTON COUNTY SCHOOLS OFFERS PUBLIC EMPLOYEES INSURANCE, RETIREMENT AND BOARD OFFERED DENTAL/OPTICAL PLAN.

REFERENCE: Policy 8-18

