



**6. PROFESSIONAL EVALUATION**

- A. Constantly evaluate and update program;**
- B. Offer suggestions to special education director on program improvement;**
- C. Offer suggestions to teachers on methods to use in working with students;**
- D. Administer test and interpret results.**

**7. PERFORM DUTIES ASSIGNED**

- A. Prepare and submit reports as required;**
- B. Serve on Placement Advisory Committee;**
- C. Counsel students;**
- D. Serve as a liaison to other professionals;**
- E. Monitor procedural safeguards to assure compliance;**
- F. Consult with and assist other Speech Language Pathologist ;**
- G. Maintain files in central office;**
- H. Evaluate assessment data on students transferring into county;**
- I. Requisition materials and supplies;**
- J. Monitor procedural safeguards to assure compliance.**
- K. Work as needed for evaluations, eligibility/placement meeting.**

**8. OTHER DUTIES AS ASSIGNED**

**Equal Employment Opportunity:**

*As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of sex, religion, race, color, disability, age or national origin in employment or in its educational programs and activities. Inquiries may be referred to the Title IX Coordinator, Preston County Schools, 731 Preston Drive, Kingwood, West Virginia 26537 (304) 329-0580 or to the United States Department of Education, Director of the Office for Civil Rights.*