

**PRESTON COUNTY SCHOOLS
300 PRESTON DRIVE
KINGWOOD, WEST VIRGINIA 26537**

"AS REQUIRED BY FEDERAL LAWS AND REGULATIONS, THE PRESTON COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, GENDER, AGE, NATIONAL ORIGIN, OR DISABILITY IN EMPLOYMENT AND IN THE ADMINISTRATION OF ANY OF ITS EDUCATIONAL PROGRAMS AND ACTIVITIES. INQUIRIES MAY BE REFERRED TO CAROL RILEY, TITLE IX COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO SECTION 504 COORDINATOR, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DIRECTOR OF PERSONNEL, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WEST VIRGINIA 26537, PHONE NUMBER (304) 329-0580; OR TO THE DEPARTMENT OF EDUCATION'S DIRECTOR OF THE OFFICE FOR CIVIL RIGHTS."

PERSONS INTERESTED IN MAKING APPLICATIONS FOR ANY POTENTIAL OR EXISTING VACANCY LISTED SHOULD CONTACT THE PERSONNEL OFFICE, PRESTON COUNTY BOARD OF EDUCATION, 300 PRESTON DRIVE, KINGWOOD, WV 26537 - PHONE 329-0580. THE BOARD AND THE SUPERINTENDENT RESERVES THE RIGHT TO REJECT ANY APPLICATIONS OR TRANSFER REQUESTS AFTER **June 9, 2010**.

DATE VACANCY LISTED: June 3, 2010 SCHOOL TERM: SUMMER 2010

NON-CERTIFICATED PERSONNEL

EXTRA-CURRICULAR - SUMMER BUS RUNS

VAC#	LOCATION	DESCRIPTION OF VACANCY
SEC 1009	County (Aurora area)	1 Bus Operator, Aurora area - for Summer School, 06-22 thru 07-30-10 on an as needed basis.
SEC 1010	County (Fellowsville area)	1 Bus Operator, Fellowsville area - for Summer School, 06-22 thru 07-30-10 on an as needed basis.
SEC 1011	County (Rowlesburg area)	1 Bus Operator, Rowlesburg area - for Summer School, 06-22-10 thru 07-30-10 on an as needed basis.
SEC 1012	County (Valley area)	1 Bus Operator, Valley area - for Summer School, 06-22-10 thru 07-30-10 on an as needed basis.

SUMMER COOKS (PLEASE READ REQUIREMENTS)

SEC 1013	Aurora School (from TA/EP)	*1 half-time Cook - Aurora - for Summer School, 06-22 thru 07-30-10 on as needed basis.
SEC 1014	Fellowsville Elem (from Tun-Denver)	*1 half-time Cook - Fellowsville Elem - for Summer School, 06-22 thru 07-30-10 on as needed basis.
SEC 1015	Rowlesburg School (from Kingwood Elem)	*1 half-time Cook - Rowlesburg School - for Summer School, 06-22 thru 07-30-10 on an as needed basis.
SEC 1016	Valley Elem (from Kingwood Elem)	*1 half-time Cook - Valley Elem - for Summer School, 06-22 thru 07-30-10 on an as needed basis.
SEC 1017	Bruceton School	*1 Head Cook - Bruceton School - for Summer School, 06-22 thru 07-30-10 on an s needed basis.

Must have food handler's card, experience in Preston County meal program. Transport food from preparation site to service site. Mileage will be paid. Use of own vehicle required. Must have experience in Preston County kitchens and knowledge of HACCP - process in food handling. Must attend training June 11, 2010 from 2:00-4:00 p.m. at the Board Office (NO EXCEPTIONS).